

# TWIGWORTH PARISH COUNCIL

Minutes of the meeting held on Wednesday 11 April 7pm at Orchard Park site office.

**1. Present**

Helen Ford, Mark Williams, Ken Watson, Janet Hill, and seven members of the public.

**2. Apologies**

Joyce Hird and Phil Awford, Mike Davies

**3. Announcements by the Chairman.**

None.

**4. Members of the public.**

None.

**5. Declarations of Interest**

None.

**6. Minutes of the last meeting.**

Agreed as an accurate record and signed.

**7. Matters arising from the Minutes.**

None.

**8. County Councillor's report**

No county councillor present.

**9. Borough Councillor's report**

Tewkesbury Borough Council have some funding to look into the roundabout at the bottom of the A38 which was within the Tewkesbury boundary. It was not clear if this was part of the new road proposed, but unfunded, for the JCS housing.

**10. Roads, Pavements and Footpaths**

Query was raised regarding kissing gate which had been delivered to Julian Smith, Turley Court, Turley but not installed. **ACTION:** Clerk to arrange for installation.

Parishioners reported that the footpath across the Hitchens land was clear and walkable – if not a little muddy.

The new dog bin was still in Paul's possession. The only existing bin at Twigworth Lawns was always full, and people were using the bus stop waste bin as an overflow. **ACTION:** Mark to find out how often collections are made. **ACTION:** Clerk to obtain agreement to install the new bin.

Dog fouling was becoming a real issue in Twigworth. **ACTION:** Clerk to obtain costs for hidden camera which can be used for catching dog fouling and fly tipping.

Speeding was becoming an issue on the Orchard Park site. The site was limited to 10mph but this wasn't always being followed. Until the site was completed little more could be done but it would be revisited in due course.

Deliveries to the local Skoda dealership were still causing issues. Traffic delays were common, and two car transporters have been noted turning round in the Orchard Site park entrance but this was a significant reduction from previously.

**11. Planning**

Update on the Court Farm planning enforcement. The enforcement officer at Tewkesbury Borough Council had logged two of the retrospective applications but was awaiting further information before the third application could be logged.

There was a consultation being run by Tewkesbury Borough Council on planning enforcement. This would be run until 17 April. The Parish Council agreed that a statement should be submitted. TPO order 382/2017 had been granted for a tree located on the north west side of Twigworth Court. Planning application 16/01210/OUT at Vine House had been refused.

The Neighbourhood Development Plan was coming to the end of the process and it was hoped would be adopted later in the year. It was important to get this in place so the design of planning applications can be influenced.

The following statement was included in the minutes to provide a formal record:

*Down Hatherley, Norton and Twigworth Neighbourhood Development Plan Steering Committee meeting on the 1st of February 2018*

*Present: Dave Evans, Rick Minter (Down Hatherley), Ken Watson (Twigworth), Graham Garbutt, Eirwyn Jenkins (Norton).*

*Apologies: Helen Ford (Twigworth), Graham Locke (Twigworth).*

*The resolution put before the meeting was that: the Draft Neighbourhood Development Plan, the Basic Condition Statement and the Consultation Statement be accepted by the steering committee on behalf of the three parishes and that the documents be submitted to the Local Planning Authority under Regulation 15 of the Neighbourhood Planning Regulations 2012 (as amended).*

*The resolution was unanimously agreed.*

## **12. Clerk's report**

Parishioners reported that the local fields no longer drain and the area has become marsh land. Concern was raised that the JCS houses will make this problem worse. Reminder to all that if you see any flooding to please take photographs for evidence. Photographs can be sent to the Clerk who will maintain a central record. Discussion continued around the various issues the local area faces due to flooding and the water levels in the River Severn and the local brooks. Clerk raised a request from Down Hatherley Parish Council to log incidents of flooding, road traffic accidents, and traffic jams. Twigworth felt that the traffic issues were already well covered by local radio station Heart FM would reported issues at between Sandhurst Lane and the Longford roundabout daily between 0730-0830.

Clerk requested the Parish Council move to online banking which would reduce the need to make payments via cheque. The Councillors agreed with this approach and the Clerk would arrange for the necessary paperwork. It was agreed that Mike Davies would be removed as a signatory on the Parish Council bank account held with Natwest.

Tewkesbury Borough Council had recently obtained two convictions for flytipping, one was for a tip on Frogfurlong Lane.

The bus stop reportedly needed repainting. A parishioner volunteered to do this free of charge.

The Clerk provided an update of cheques that had been signed since the previous meeting:

- 529 HMRC PAYE for Clerk's wages – January 2018
- 530 Clerk's wages – January 2018
- 531 Clerk's wages – February 2018
- 532 HMRC PAYE for Clerk's wages – February 2018
- 533 Payment for bus shelter cleaning February-March 2018
- 534 Clerk's wages – March 2018
- 535 HMRC PAYE for Clerk's wages – March 2018
- 536 PATA Payroll fee January-March 2018

537 Clerk's expenses October 2017 – March 2018  
538 spoiled cheque  
539 GAPTC annual subscription fee

It was agreed that the Parish Council would make an annual contribution to Twigworth PCC of £100.  
**ACTION:** Clerk to arrange.

The Parish Council had also received a Transparency Grant which would be used towards maintaining the website.

The annual precept of £3,000 had also been received.

### **13. Any Other Business.**

Helen had written to the Secretary of State regarding the JCS. She had received a response which was read out. In summary the Secretary of State said that Twigworth Parish Council should raise a complaint directly with Tewkesbury Borough Council complaints officer. It was decided that this would be done jointly with Down Hatherley Parish Council.

Once this complaint had been completed Signature sheets would be placed in the Orchard Park site office, and in Down Hatherley village hall so residents could add their names to demonstrate that this was not just a small minority of residents.

Next meeting was moved to 16 May 2018 to space the meetings a little more evenly. This would also be the AGM.

### **14. Parishioners' Questions**

The exit to leave Norton Garden Centre was very dangerous to pull out of, drivers could not see to the right. **ACTION:** Clerk to request a mirror to help with this.

A request was lodged for a crossing close to the Orchard Park site to cross the road to get to bus stop. This had reportedly been applied for twice previously but it had been refused. **ACTION:** Clerk to request a traffic-light controlled pedestrian crossing.

**ACTION:** Mark to chase up on the one bus stop which was dangerously close to the road and without a shelter.

It had been noted that motorhome storage was taking place at the back of Twigworth Court Business Park. **ACTION:** Clerk to raise with Emily Pugh to ascertain if the correct permissions had been obtained for this.

Meeting closed 2015.